

# **Polaris Certification Programs**

New staff or role changes? Innovative has designed two certification programs to make sure that system administrators and technical services managers have the skills and training they need to manage your system.

By earning an InnoU certificate, participants demonstrate proficiency in Polaris administration and management, as well as a commitment to keeping their skills relevant. To become certified staff complete a combination of workshops and trainings, at a pace that makes sense for the attendee and library.

Participants will be able to use previously attended Web-based courses, on-site trainings, and workshops towards becoming certified, even if those trainings were at a previous organization.

#### STEPS

- 1. Complete the requirements for the certificate as shown below.
- 2. Contact Innovative to report that you have completed your coursework
- 3. Innovative will verify completion against our course records and award your certification.

### CERTIFICATES OFFERED

## Polaris System Coordinator/Administrator Certificate

**Required Qualifications:** 

- Polaris System Administration Basics
- Polaris Power PAC Customization or

Polaris SQL workshops:

- Introduction to Polaris SQL
- Intermediate
- Designing Polaris SQL Reports

## Polaris Technical Services Manager Certificate

Required Qualifications:

- Managing Polaris Acquisitions
- Managing Polaris Cataloging
- Managing Polaris Serials

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